

# ELIZABETHTOWN AQUATIC CLUB

## Fee Policy

### ANNUAL CLUB FEES

#### Club Fees for the 2010-2011 Swim Season

<b>Novice</b>	-	<b>295.00</b>	<b>Senior</b>	-	<b>450.00</b>
<b>Junior</b>	-	<b>395.00</b>	<b>High School</b>	-	<b>200.00**</b>

\*\*In order to be eligible to register with the Club as a High School Swimmer, the swimmer must also be a member of a PIAA sanctioned High School Swim team. The swimmer must maintain their status as a member of their High School's swim team throughout the entire Club season. If for any reason the swimmer quits their High School's team, we will move him/her into the Club's Senior level and he/she will owe the club the full Senior level fees.

#### DISCOUNT POLICY FOR FAMILIES WITH MULTIPLE SWIMMERS

Families who have more than one swimmer registered with the Club will receive a discount based on the following policy.

Children will be listed in order by level **highest to lowest** and the discount will be computed as follows:

Child swimming at the highest level will pay the full amount.

Child at the next highest level will receive a 5% discount.

Child at the next level will receive an 8% discount.

Additional children will receive a 10% discount.

The multiple swimmer discount policy applies only to **siblings** residing at the same address.

High School swimmers are not eligible for a discounted rate under the multiple swimmers policy.

High School swimmers already receive a substantially discounted fee.

Level	Full Amount	5% rate	8% rate	10% rate
Senior	450.00	427.50	414.00	405.00
Junior	395.00	375.25	363.40	355.50
Novice	295.00	280.25	271.40	265.50

**PAYMENT OF ANNUAL CLUB FEES**

**PAYMENT PLANS**

All Payments are to be mailed to the following address:

**Elizabethtown Aquatic Club  
ATTN: Treasurer  
P.O. Box 351  
Elizabethtown, PA 17022**

Statements will be mailed by the first of the month.

Unless the Club Fees are paid in full at the time of registration, a \$5 processing fee will be charged.

Any family whose account is past due as of the 20th of the month will not be permitted to practice with the team until their account is paid up to date.

**OPTION 1: - Full Payment Option**

Choosing full payment of all Annual Club Fees at time of Registration. Swimmers who choose this option will receive a 2% discount. (A 2% discount will be applied to the total amount owed after the *multiple swimmer* discounts are computed, if a family wishes to take advantage of the Full Payment Option discount for the entire family.)

	Annual Fee	Discounted Fees
Novice	295.00	289.10
Junior	395.00	387.50
Senior	450.00	441.00
High School	200.00	196.00

**OPTION 2: - September to November Payment Option**

September 12 - Initial Registration Fee of 150.00 per swimmer. The swimmer must pay this fee before he/she may begin practicing with the team.

October 14 - One half of the remaining outstanding balance plus a \$5 billing fee per family.\*

November 18 - 2nd half of the remaining outstanding balance plus a \$5 billing fee per family.\* Payment amount due on October 14 and November 18.

\*NOTICE: Accounts with an outstanding balance as of March 13 will be assessed a \$5 per month carrying charge. Families who have an outstanding balance at the end of the season will be required to pay the full amount of the outstanding balance, plus any accrued carrying charges, before they will be allowed to register their children with the Club for the following season.

## **SWIMMERS MOVED UP A LEVEL DURING THE SEASON**

During the season, the coach (in consultation with the swimmer's parents) can recommend that a swimmer be moved up to the next level. If a level change is made, it will require an adjustment in the Club fees for that swimmer. The change in fees will be based on the following schedule.

Date Coach Notifies Treasurer of Change	Level	Adjustment to the Club Fees
September 10 - December 17	All Levels	100% of the difference between the two levels
December 17 to January 14*	All Levels	75% of the difference between the two levels
January 14 to January 28	All Levels	50% of the difference between the two levels
February 1 -	All Levels	No Charge

The Full Payment and the Multiple Swimmer Discounts will only be applied to fee adjustments that occur prior to December 17. No discounts will be applied to fees for swimmers who register or swimmers who change level after December 17.

Example 1:

Swimmer A is moved from Novice to Junior on November 10.

The difference between the two levels is \$100. [\$395 Junior - \$295 Novice]

Example 2:

Swimmer A is moved from Novice to Junior on December 28.

The difference between the two levels is \$100; however, the swimmer will be charged 75% of the difference - **\$75.00**

### **Payment of Increase for Change in Level**

When the amount of Club Fees increases because the swimmer has been moved up a level, the increased fees must be paid at the following times:

Change in level is made prior to October 1: The increased amount will be factored into the next account statement and payment for one half of the increase will be expected on October 14.

Change in level is made between October 2 and October 31: The entire amount of the increase will be factored into the next account statement and payment for the entire amount of increase will be expected by November 18.

Change in Level is made between November 1 and November 30: The entire amount of the increase will be due by December 16.

Change in Level is made after December 1: The amount of the increase will be computed using the chart above. Payment of the full amount must be made within 30 days or by February 10, whichever comes first.

## LATE REGISTRATION

Late Registration occurs when a swimmer registers as a member of the Club after the initial registration period in September.

Swimmers who register as a Club member after September but prior to December 16 must pay 100% of the annual Club fees. The following schedule shows the fees due at time of registration based on the swimmer's **start date**.

Registration Date	Level	Amount Due at Registration
September 12 - September 30	All Levels	150.00
	Novice	67% of total
	Junior	67% of total
October 1 - October 31	Senior	67% of total
	High School	67% of total
November 1 - December 14	Novice	100% of total
	Junior	100% of total
	Senior	100% of total
	High School	100% of total

Club Fees for Swimmers who join the Club after December 15 will be assessed at the following rates:

Swimmers who become a Club member after December 15 must pay the entire amount of their Club Fees before they can begin to practice with the team.

Registration Date	Level	Amount Due at Registration
December 16 to January 13*	All Levels	75% of the Annual Fee
January 13 to January 31	All Levels	50% of the Annual Fee
February 1 -		No New Swimmers

\*Swimmers who become a Club member after December 16 are not eligible to receive the 2% full payment discount, the multiple swimmer discount or the end of the year gift supplied by the Club. However, parents of these swimmers may purchase the end of the year gift for their swimmer.

## **REFUND OF CLUB FEES**

### **New Swimmers**

A new swimmer is someone who has never been a member of the Elizabethtown Aquatic Club.

New swimmers will receive a 100% refund of all fees paid, if it is determined by the Coach, during the first two weeks of practice, that the swimmer is not able to swim (or ready to learn to swim) at the level necessary for a competitive team.

New swimmers will receive a 100% refund all of fees paid, if the swimmer or the Swimmer's parents determine that this is not a sport that they want to pursue. This decision must be made within the first two weeks of practice.

### **Procedure for Requesting a Refund of Fees by a New Swimmer:**

A written statement indicating that the swimmer has decided not to continue with the Club should be mailed to the Treasurer at the following address:

**Elizabethtown Aquatic Club  
ATTN: Treasurer  
P.O. Box 351  
Elizabethtown, PA 17022**

This request **MUST** be made within the first two weeks of practice.  
The refund will be mailed within 10 days of receipt of the written request.  
No refunds will be made without a written request.

### **Returning Swimmers**

A returning swimmer is a swimmer who has previously been a member of the Elizabethtown Aquatic Club.

Returning swimmers who decided to leave the club will receive no refund of club dues.

### **Injured Swimmers**

An injured swimmer or a swimmer with a serious illness will be given a refund of dues paid only if the injury/illness prevents the swimmer from completing the season. To qualify for a refund, the swimmer must present a doctor's statement verifying the date the injury was sustained or the date of the onset of the illness and that the swimmer's injury/illness will prohibit him/her from participating in the sport for the remainder of the season. The amount of the refund will be based on the following schedule.

Date of Injury per Dr.'s Statement	Percent of Refund
September 12 - September 30	100% of all fees paid
October 1 - October 31	75% of all fees paid
November 1 - December 15	50% of all fees paid
December 16 - January 15	30% of all fees paid
January 16 - January 31	10% of all fees paid
February 1 - end of season	0%

### **Procedure for Requesting Refund for Injured Swimmer**

The doctor's statement must be mailed to the Treasurer of the Board of Directors at the following address:

**Elizabethtown Aquatic Club  
ATTN: Treasurer  
P.O. Box 351  
Elizabethtown, PA 17022**

A refund, based on the above schedule, will be mailed to the swimmer within 15 days after receipt of the doctor's statement.

### **CHECKS RETURNED DUE TO INSUFFICIENT FUNDS**

Any check made payable to the Elizabethtown Aquatic Club, received from a member family, that is returned due to Insufficient Funds will be subject to the following procedure. The family will be charged \$10 plus the amount of the check for each check that is returned.

### **ELIGIBILITY FOR END OF YEAR GIFT**

In order to be eligible for the end of year gifts each swimmer must meet all of the following criteria:

- Swimmer must have become a club member prior to December 16.
- Swimmer's account must be up-to-date as of January 31.
- Swimmer must have participated in 3 dual meets during the current season.